

Sree Chaitanya College, Habra

IQAC meeting held on 30.01.2018

Agenda:

- i) To discuss the takeover and handover the charge of IQAC
- ii) Miscellaneous

Members present:

1. **Dr. Indramohon Mandal – Principal, Chairperson**
2. Dr. Manik Bhakta
3. Dr. Dibyendu Panigrahi- **Co-ordinator**
4. Dr. Samarendranath Chatterjee
5. Smt Manideepa Mitra Chakraborty
6. Dr. Raja Basu
7. Smt Srabani Biswas
8. Smt Mousumi Sathpathi (Ghosal)
9. Sri Jibananda Gayen
10. Smt Sanchita Mistry
11. Dr. Utpal Dasgupta

Resolution:

- i) External member for IQAC, SCC will be selected after discussion with and consent of the Principal, SCC.
- ii) CAS related seminar by Dr. T.K. Ghora, Jt. DPI to be organized in college on immediate basis.
- iii) A lecture on CBCS by Dr. S.N. Chatterjee to acquaint the teaching and non-teaching staff of the college to conduct a smooth admission process in this year.
- iv) To prepare AQAR and submit the same within due date.
- v) To place requisition to the Principal for contingency articles like printer and almirah etc. for IQAC.

Sd/-
Principal