

Sree Chaitanya College, Habra

Extended IQAC meeting held on 12.06.2018

Agenda:

- i) CAS of Seven teachers
- ii) AQAR preparation & submission
- iii) Formation of record keeping committee
- iv) Recent Academic activities
- v) Miscellaneous

Members present:

1. Dr. Indramohan Mandal- **Chairperson**
2. Dr. Dibyendu Panigrahi- **Co-ordinator**
3. Smt Mousumi Sathpathi (Ghosal)
4. Smt Sanchita Mistry
5. Smt Srabani Biswas
6. Dr. Raja Basu
7. Smt Manideepa Mitra Chakraborty
8. Sri Tapas Chatterjee
9. Dr Sanchayeeta Debnath
10. Dr. Bibhas Kumar Dutta

Resolution:

- i) CAS of seven teachers is found to be processed and completed.
- ii) Submission of AQAR (2016-17) within 30th June 2018.
- iii) Formation of committee of Record keeping. Members are as follows- Dr. Swapan kumar Biswas, Smt Mousumi Sathpathi (Ghosal), Smt sanchita Mistry and Smt Sraboni Biswas.
- iv) The duration of classes will be one hours for new CBCS system and henceforth all departments the requested to justify the unallocated classes and the number of required teachers.
- v) PG teaching in the several departments are to be mentioned in the prospectus.
- vi) Head of each department are requested to submit new CBCS syllabi to the library.

Sd/-
Principal