Sree Chaitanya College, Habra

Extended IQAC Meeting held on 12.06.2019

Agenda:
   i) Academic calendar for the session 2019-20
   ii) Format of students satisfactory survey form
   iii) Guardian's feedback form
   iv) Miscellaneous

Members present:

1. Dr Indramohan Mandal – Principal & Chairperson
2. Dr. Sachindranath Paul
3. Sri Chinmoy Biswas
4. Smt. Manideepa Mitra Chakraborty
5. Dr. Biswanath Sarkar
6. Dr. Mithun Das
7. Smt. Sanchita Mistry
8. Dr. Sobhana Palit
9. Sri Artatrana Gochhayat
10. Dr. Raja Basu
11. Sri Jibananda Gyen
12. Dr. Dibyendu Panigrahi **– Co-ordinator**

Resolution:

1. The commencement of the academic session 2019-20 is to be done after the end of the Semester-II examination 2018-19 .
2. Verification of the testimonials of students is to be done on the day of commencement of classes of 2019-20.
3. The 1st and 3rd semester Internal examinations of CBCS are to be held between 5th to 9th November 2019.
4. The 2nd and 4th semester Internal examinations of CBCS are to be held between 7th to 13th April 2020.
5. The dates of submission of marks of 1st, 3rd and 2nd, 4th semester Internal examinations of CBCS are to be proposed as 30th November and 11th May 2020 respectively.
6. All classes are to be dissolved on 1st December 2019 and 16th May 2020 odd & even semester respectively.
7. As per academic calendar the following dates are proposed and approved and need to be declared by the University-
   - Date of publication of results of Test exams: 27th January 2019
   - Date of final examination: Last week of February 2020
   - Date of 1st and 3rd examinations: December 2019
   - Date of 2nd and 4th examinations: June 2020
8. Collection of student's feedback form to be done during the commencement of 3rd semester class.
9. The routine of each department has be to discussed and finalized.
10. A special class for community outreach programme need to be conducted by NSS and NCC to increase the awareness and consciousness among students.
11. A central alumni association to be formed and registered accordingly.

Sd/-
Principal